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Read the excerpt and answer the following question(s).

Cooking with the QUICKCOOK 1000

Welcome to the QUICKCOOK 1000! The following instructions will help you become familiar with some features of your microwave oven.

SENSOR COOK

The QUICKCOOK 1000's Sensor Cook is a device that detects the vapor (moisture and humidity) emitted from the food as it heats. The sensor adjusts the cooking time and power level for various foods and quantities.

1. Be sure the interior of the microwave oven and the exterior of any cooking containers are dry. Wipe off any excess moisture with a dry paper towel. This will make sure the sensor device can detect the correct amount of vapor from the food only.
2. Place item in the microwave oven and close the door.
3. Press the name of the item on the control panel that you wish to cook. The oven will start automatically.
4. During the first part of Sensor Cook, the food name will appear on the display. DO NOT open the oven door or touch **STOP/CLEAR** during this part of the cooking cycle or the measurement of vapor will be interrupted.
5. When the sensor device detects the vapor emitted from the food, the remainder of the cooking time will appear on the display. At this time, you may stir or season your food. After seasoning or stirring press **START** to resume cooking.

INSTANT COOK

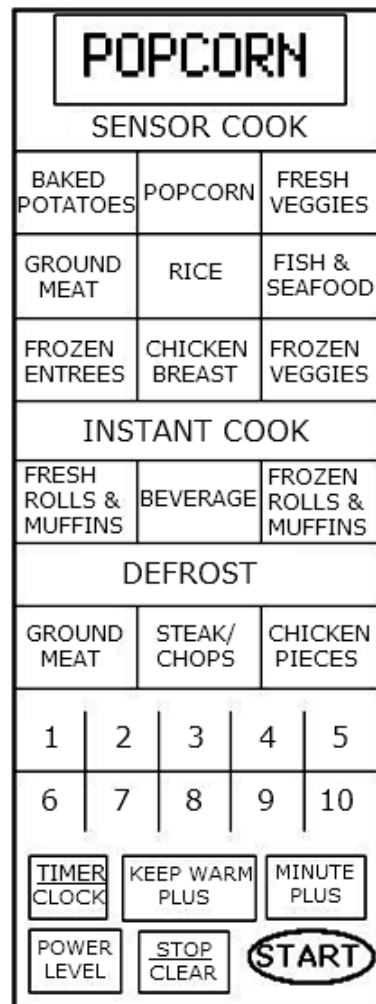
Instant Cook allows you to cook or reheat many of your favorite foods by touching just one button. Suppose you want to heat 2 fresh rolls or muffins:

1. Touch the **FRESH ROLLS & MUFFINS** button two times, "2 pcs" will appear on the display, and the oven will start automatically.
2. To increase quantity, touch the desired button until the number on the display is equal to the desired quantity to cook.

KEEP WARM PLUS

The Keep Warm Plus feature allows you to keep food warm for up to 30 minutes. Suppose you want to keep a cup of soup warm for 15 minutes:

1. Touch the **KEEP WARM PLUS** button.
2. Enter desired time using the numerical keypad.
3. Touch **START**.
4. The oven will start; the display will show the time and begin counting down.
5. "Keep Warm" will be displayed during the countdown.



(Questions 1-2)

1

Which is the BEST reason why must you make sure the interior of the oven and the exterior of any cooking containers are dry?

- This will make sure the QUICKCOOK 1000 can detect the correct amount of vapor from the food only.
- The water on the oven or container may cook and ruin your food.
- Having a wet oven or containers could make your food taste different.
- If the oven and container are not dry, your food will not cook properly.

2

Which button would you press if you wanted to warm up muffins?

- A** Instant Cook
- B** Fresh Rolls and Muffins
- C** Frozen Rolls and Muffins
- D** Keep Warm Plus

Read the instructions and answer the following question(s).

OCR Instructions: How to Use a Scanner to Capture Text

OCR (optical character recognition) software, used with your scanner, converts a printed page into an editable computer text file almost as accurately as if you typed it. The specifics of these instructions will vary from one OCR program to another.

Follow these steps:

1. Place the printed page with the text facing the glass on the scanner. Make sure it is straight.
2. Open your OCR program.
3. Select Acquire (or something similar) from the File menu.
4. Choose your scanner as the source.
5. Set resolution between 200 and 400 dpi (dots per inch).
6. Select Line Art as image type or scan mode.
7. Click Pre-scan.
8. Evaluate the text quality on screen. If it looks too jagged, increase the resolution.
9. Drag the frame into the Pre-scan window to select desired blocks of text.
10. Click Scan.
11. Repeat the process for additional pages of the same document.
12. If the OCR program does not automatically convert document to text, click Recognize or Convert.
13. Save the text file.
14. Open the file in a word-processing application.
15. Immediately run the spell checker.
16. Check the text for other errors.

(Questions 3-4)

3 **How do you improve the text quality of the document when you pre-scan it, based on the instructions?**

- | | |
|-----------------------------------|---------------------------------|
| A Increase the resolution. | C Change the image type. |
| B Pre-scan the document. | D Buy a better scanner. |

4 **Why should you pre-scan the document before scanning it, according to the instructions?**

- A** to make sure the scanner is working
- B** to ensure that you have put the paper on the right side
- C** to see the quality of the image you will get so you can change it if needed
- D** to make the scanning process faster than if you had just scanned it first

Read the instructions on how to use a computer to burn CDs and answer the following question(s).**Instructions: How to Use a Computer to Burn CDs**

You can use your CD burner to make sampler CDs to play in your car or portable player, or to listen to while you're working on your computer. These instructions are general, but should work for most machines.

Step 1: Insert a blank CD in the recorder drawer.

Step 2: Insert the audio CD in the CD-ROM drive.

Step 3: Open your CD recorder application.

Step 4: Open the "File" menu and select "New" or another command used for beginning a recording.

Step 5: Find a window or icon with a list of tracks on the audio CD (by name or number).

Step 6: Enter the names of numbered tracks.

Step 7: Click on the tracks you want to copy. Choose as many as your application allows (usually by using the "Shift" key to select several tracks in a row, or the "Control" key to select random tracks).

Step 8: Select the recording speed.

Step 9: Look for the command to start recording: probably "Record," "Save," or "Extract to File."

(Questions 5-7)

5

George wanted to use his computer to burn CDs. After quickly reviewing the instructions, he inserted a blank CD in the recorder drawer then opened his CD recorder application. If this was the *first* thing he did, what did George forget to do according to the instructions?

- A** open the "File" menu and select "New"
- B** insert the blank CD in the CD-ROM drive
- C** insert the audio CD in the recorder drawer
- D** insert the audio CD in the CD-ROM drive

6

Once your recorder application is open, what is the first thing you do in order to begin making your CD?

- A** Open the "File" menu.
- B** Insert a blank CD into the recorder drawer.
- C** Look for a command to start recording.
- D** Find a window that lists the tracks on the audio CD.

7

The "Control" key is used to _____.

- A** open the "File" menu
- B** save the recording
- C** select several tracks in a row
- D** select random tracks

Read the passage and answer the following question(s).

Striving for the Gold

If you're ever sitting in an Italian restaurant and notice a very tall, lean, young man gorging on spaghetti and chicken parmesan, you could be watching an Olympic champion and not even know it. Eating Italian food is one way that swimmer Tom Dolan gears up for a big race—along with making sure his inhaler is full. Tom has a case of asthma that might prevent some people from walking down the street, but he has won two gold medals and has broken a world record.

Tom Dolan started swimming at age five, simply to prove that he could outswim his older sister. He has always been highly competitive; when he was a child, his dad could always get him to drink an extra glass of milk by filling two glasses and challenging Tom to a race. At the age of eleven, he broke his arm and his mother told him to stop swimming until the cast was off. Instead, Tom covered the cast with a foam casing and kept on swimming.

When Tom was twelve, he was running on the playground and suddenly felt like he could not breathe. He did not tell his parents until it happened a second time. They took him straight to the doctor, who diagnosed him with allergies and asthma. Tom was allergic to dust, mold, and pollen. Worst of all for a swimmer, he was sensitive to chlorine!

Tom's asthma did not stop him from becoming a competitive swimmer in college though, nor did the fact that he was also diagnosed with exercise-induced asthma. This meant that his asthma would get worse as he worked out more intensely. Another doctor said he also had a condition called tracheal stenosis, a narrow windpipe. Due to the tracheal stenosis and asthma, Tom could take in only about 10% as much oxygen as his competitors.

Despite his medical conditions, Tom continued to swim. His best event was the 400-meter Individual Medley (IM), which consists of 100 meters each of four different strokes: butterfly, backstroke, breaststroke, and freestyle. Sometimes Tom blacked out during practice, but never during a race. Even a collapse and subsequent hospitalization in Hawaii during his sophomore year in college did not stop Tom. He had his eye on the Olympics.

The Olympics in Atlanta in 1996 presented Tom with a special challenge. The heat and humidity created sticky, heavy air that made it more difficult than usual for him to breathe. Going into the last 50 meters of the 400-meter IM, Tom was $3/100^{\text{ths}}$ of a second behind his toughest competition, Eric Namesnik, another American swimmer. Tom pushed himself to the limit, beating Eric by $35/100^{\text{ths}}$ of a second and setting a world record for the event. He went on to win his second gold medal in the same event in Sydney in 2000.

Tom believes that he is a great swimmer because of, not in spite of, his medical problems. He feels that his asthma taught him how to overcome adversity. As he says, he feels like he is one step ahead, because "I know that my body has gone through more stress and strain than anyone else in the pool." And, quite possibly, more Italian food.

What is Asthma?

(Excerpt from a pamphlet on asthma distributed in doctors' offices)

Asthma is a disease that causes the bronchial tubes that bring air into a person's lungs to become red and swollen. Because air cannot move smoothly in and out of the lungs, asthma sufferers have difficulty breathing.

People of all ages can suffer from asthma, although it's most common in younger individuals (under age 40). People who have asthma have sensitive airways that can react to a number of things, called "triggers," which cause an asthma attack. Many things trigger asthma; for example, allergens like: pollens, mold, and pet dander, cleaning solutions, air pollution, tobacco smoke, exercise, a change in the weather, even anxiety and stress.

Small portable inhalers can be an asthma sufferer's best friend. These devices deliver medicine directly into the lungs, which helps shrink the swollen airways and make breathing easier. The medicine is squirted into the throat as a mist while the person inhales, holds their breath for 15 seconds, and then exhales slowly.

(Question 8)

8

According to the pamphlet, how should you take your medicine if you are having an asthma attack?

- A** Spray the mist into the air in front of you with the inhaler, inhale as much of the mist as you can, and exhale.
- B** Spray the mist into the back of your throat with your inhaler while inhaling, hold your breath for 15 seconds, and slowly exhale.
- C** Hold your breath for 15 seconds and slowly exhale.
- D** The passage is unclear.

Read the excerpt from a cellular phone manual and answer the following question(s).

Cellular Phone Manual

Charging the Battery

Before you can initially turn on your phone, you need to charge the battery as described below.

1. Insert the travel charger plug into your phone.
2. Plug the other end of the travel charger into the appropriate electrical outlet.

Note: It may take up to 10 seconds for your phone to indicate that the battery is charging.

3. When your phone indicates "Charge Complete," remove the travel charger.

Turning Your Phone On

1. Open your phone.
2. Press and hold the Power button (or the End Call button) for 2 seconds to turn on the phone.

Note: It may take up to 4 seconds for the display to illuminate after you turn the phone on.

3. Enter your 4-digit unlock code and press OK to unlock the phone.

Making a Call

1. Press the keypad keys to dial the phone number.
2. Press the Call button to make the call.
3. Press the End Call button to end the call and "hang up" the phone when you are finished.

(Questions 9-10)

9

Once your phone is charged for the FIRST time and you have removed the travel charger, what is the first thing you need to do to make a call?

- A** Press the Call button.
- B** Dial the number with the keypad keys.
- C** Open the phone and press the power button.
- D** The instructions are not clear.

10

How do you hang up the phone?

- A** wait for the other person to end the call
- B** close the phone
- C** press the End Call button
- D** press the Call button